

Robert Ziprick, Chairman Stan Brauer, Vice Chairman Robert Christman, Board Member Floyd Petersen, Board Member Karen Hansberger, Board Member

CRA AGENDA:

December 16, 2003

TO:

Agency Board Members

VIA:

Dennis R. Halloway, Executive Director

FROM:

Pamela Byrnes-O'Camb, Secretary

SUBJECT:

Authorize submittal of Agency State Controller's Report and the Annual State Housing and Community Development (HCD) Report to the State Controller's Office and the U. S. Bureau of Census by December 31, 2003

RECOMMENDATION

It is recommended that the Agency Board authorize submittal of the Agency State Controller's Report and the Annual State Housing and Community Development (HCD) Report to the State Controller's Office and the U. S. Bureau of Census by December 31, 2003.

BACKGROUND

Redevelopment Law requires submittal of the reports, which contain information from the Agency's Annual Audit, which as of the preparation of the Agenda, has not been completed, as well as information from other sources. Late filing results in a substantial penalty.

ANALYSIS

It is anticipated that audit information needed for the reports will be available soon; however, the Agency Board will not have had an opportunity to review the reports prior to submittal as no other meetings are scheduled prior to the submittal deadline.

ENVIRONMENTAL

Not applicable.

FINANCIAL IMPACT

None if filed in a timely manner.